**Tardy Policy 2018-2019**

We will be making changes to the Tardy and Lunch detention system starting immediately. **At this moment we are starting Lunch Detentions at zero.**  The following is the new policy in accordance with our student handbook found on page 16.

1. All students who are tardy to a class must come to the front office to check in.
2. When they arrive in the office they will scan their ID or enter their student ID number in the computer.
3. The computer will issue them a pass.  On that pass there will be some information.
4. The information will be an assigned consequence. (Warning, Lunch Detention, Office referral) There will be a date for the consequence.  You are expected to serve the consequence on that date.
5. The student will take that pass to class and show the teacher to get into class.
6. The student will report to the Lunch Detention room (23) within the first 10 minutes of lunch, on the assigned date of lunch detention. IF THE STUDENT MISSES THEIR LUNCH DETENTION, THERE WILL BE AN ESCALATION OF CONSEQUENCES. (additional lunch detention, ISS and OSS) This will be treated as insubordination.
7. Notifications will be sent to parents via emails and phone calls.

It is our expectation that Students serve their consequence when it is assigned. We do not serve them at student leisure or right before major events.